



OPEN POSITION: HEALTHCARE PROJECT MANAGER / PROJECT ARCHITECT (OAKLAND OR LOS ANGELES)

dsk architects was established in 2006 with a focus on education, healthcare, and commercial interiors. With 36 staff members across our offices in Oakland, San Francisco, San Luis Obispo, and Los Angeles, dsk architects offers the camaraderie of a small studio with the benefits and resources of an established mid-size firm.

We're looking for friendly, ambitious, sharp-minded designers for our primary offices in Oakland and Los Angeles who are ready to grow professionally and share their knowledge and experience. As a member of the dsk team, you will interact with clients, conduct site visits, grow new skill sets (or polish existing ones), and see your work realized in construction – all with the support and guidance from our seasoned staff.

JOB DESCRIPTION:

dsk has several long-term healthcare clients who offer many project types all over California, from ground up construction to infrastructure upgrades and interior renovations of existing facilities. The ideal candidate is a creative self-starter who is resourceful in problem solving and will demonstrate experience in both designing and managing projects at a variety of different scales, budgets and schedules. As project manager/architect, you will work in an interactive team environment, and may also run your own smaller projects, with a focus on nimbly developing design solutions specific to our client's vision and culture. The project manager/architect will be responsible for forming and maintaining good relationships with clients, general contractors, consultants, inspectors, and public authorities.

RESPONSIBILITIES:

- Fee proposals/project contracts – prepare proposals and be knowledgeable about a project's contract/agreements and the client's project goals.
- Management – effectively manage projects in a professional, timely manner and budget manpower/resource requirements; perform QA/QC and technical reviews.
- Project team – coordinate needs of client, consultants, and other team members; collaborate and work well as part of a team.
- Organization – establish documentation and administrative organization for projects; be able to balance the needs of multiple projects and clients.

QUALIFICATIONS / REQUIREMENTS:

- License Preferred, not required
- Minimum 5 years experience as a Project Manager leading a team of consultants and internal staff
- Knowledge of OSHPD/HCAI regulations preferred, not required
- Excellent technical and design skills
- Working understanding of building codes and other regulations
- Strong organizational and communication skills
- Proficient in Revit, Bluebeam, and Construction Administration software
- Must be able and willing to travel outside of local area to attend meetings at various sites

SALARY & BENEFITS

dsk is committed to providing a great work environment and good work-life balance including a hybrid work schedule. We offer Fridays as optional remote workdays contingent on project meetings and site visits. In addition to 15 PTO days + 7 Holidays a year, our compressed work schedule affords 12 extra days off a year, allowing for more 3- and 4- day weekends without even touching your PTO. Our offices are bright with ergonomic electric sit/stand desks and 40-inch 4K monitors for optimal drawing viewing. Additionally, we offer a competitive compensation package based on experience and qualifications. Benefits include the following:

- Salary – 80,000-90,000 (based on experience and qualifications)
- Insurance – medical, dental, vision, and company-provided life
- Pre-tax spending accounts – flexible spending (FSA) and commuter benefits
- Retirement – 401k with company contributions, company-funded pension
- Professional development – annual continuing education/licensure stipend of \$500, mentorship/AXP

IF YOU WISH TO APPLY, PLEASE EMAIL* THE FOLLOWING ITEMS:

1. Please include "dsk Healthcare" in the subject line of your email
2. Within your email body, include an objective statement to address your current professional level and why you want to join dsk.
3. Attach a pdf resume of relevant work and education experience.
4. Attach a pdf sample of construction documents.
5. Optional: portfolio as pdf attachment or weblink.

*Please keep the total email size under 10 MB.

To see our work, check out our website at www.dskarch.com

To apply, please email your resume and work samples to design@dkarch.com

NOTES:

- We will not be able to sponsor work-related visas.
- No phone calls please. We will confirm that we've received your application and let you know whether you've been selected for interview.

Thank you for your interest in dsk!